



THE CHILTERN YOUTH FOOTBALL LEAGUE
(Affiliated to The Bedfordshire FA)

MINUTES OF MANAGEMENT COMMITTEE MEETING HELD ON
MONDAY 2nd OCTOBER 2023 AT 7.00 P.M. AT THE BEDFORDSHIRE FOOTBALL
ASSOCIATION, SKIMPOT ROAD, DUNSTABLE, BEDFORDSHIRE LU5 4JU

PRESENT: Mr. P. Brown (Patron & Chairman), Mrs. J. Brown, Mr. J. Thomas, Mr. S. Chamberlain, Mrs. E. Vase, Mr. S. Brown, Mr. R. Shekle, Mr N. Brown, and Mr. J. Brown (Secretary),

ALSO PRESENT: N / A

APOLOGIES: Mr C.J. Davison (President), Mr. T. Gee, Mr. B. Cooper, Miss L. Cooper, Mr. D. Garner, Miss N. Browning, Mr. G. Wilson, Mr. V. Shekle, Mr. R. Quieroz

MINUTES OF PREVIOUS MEETING: The minutes were approved as a true record of the last Committee Meeting held on Monday 14th August 2023

MATTERS ARISING FROM PREVIOUS MINUTES: Nothing raised.

CORRESPONDENCE (SEPTEMBER)

- **The Football Association** re:- information relating to Play Safe Weekend, including social media resources **NOTED; IT WAS CONFIRMED THAT THE CYFL HAD UTILISED THE RESOURCES THAT HAD BEEN SUPPLIED ON ITS' SOCIAL MEDIA CHANNELS. HOWEVER, THE COMMITTEE DISCUSSED THE EVENT AND FELT THAT IT DID NOT APPEAR TO HAVE BEEN AS WELL RECEIVED AS PREVIOUS EVENTS AND THAT THE EVENT HAD BEEN WATERED DOWN. NO FEEDBACK HAD BEEN SUPPLIED AS YET, BUT WOULD BE REVIEWED WHEN RECEIVED**
- **The Bedfordshire Football Association** re:- information relating to Play Safe Weekend **NOTED WITH THANKS; THE GENERAL SECRETARY ADVISED THAT DETAILS HAD BEEN SHARED WITH MEMBER CLUBS**
- **Amptill Town (Under 13 Pumas)** re:- complaint regarding non-appearance of referee and performance of referee in fixture V AFC Dunstable Blues **NOTED; FOLLOWING REVIEW BY THE REFEREE APPOINTMENTS OFFICER, THE ALLOCATED OFFICER WAS UNAVAILABLE AT SHORT NOTICE, WITH THE VOLUNTEER ACTING AS THE STAND-IN REFEREE AND ASSUMING FULL ROLE AND RESPONSIBILITIES OF A REFEREE.**

CONSIDERATION NEEDS TO BE GIVEN THAT THE VOLUNTEER MAY NOT BE AS FULLY CONVERSANT WITH THE LAWS AS A FULL QUALIFIED OFFICIAL

- **Warden United (Under 12)** re:- request for league Committee representation at forthcoming fixture on 1st October **NOTED; THE REQUEST WAS LOGGED BY JOHN THOMAS TO BE ALLOCATED TO A COMMITTEE MEMBER TO ATTEND**

POST MEETING NOTE:- BRIAN COOPER WAS ALLOCATED TO OFFICIATE THE FIXTURE AND REPRESENT CYFL MANAGEMENT COMMITTEE

- **Nigel Taylor (Referee)** re:- observations and praise for teams in recent Under 16, Division 1 fixture between Flitwick Eagles Blues and Tattenhoe Reds **NOTED WITH PLEASURE; THE GENERAL SECRETARY ADVISED THAT HE HAD ENDORSED THE POSITIVE FEEDBACK AND FORWARDED TO THE CLUBS TO SHARE WITH THANKS**
- **Tianna Ranson (Referee)** re:- complaint relating to non-payment of match fee from Luton Panthers **NOTED; THE GENERAL SECRETARY ADVISED THAT BY THE TIME HE HAD CONTACTED LUTON PANTHERS, PAYMENT HAD ALREADY BEEN MADE. THANKS WERE RECORDED TO TRE BOGLE FOR SPEEDY ACTION AND IT WAS AGREED THAT MOVING FORWARDS, THE CLUB WOULD CONFIRM MATCH FEE PAYMENT OPTIONS AND AGREE AS PART OF THE MATCH CONFIRMATION PROCESS**
- **Bedford Town FC (Youth Development) Whites** re:- complaint regarding the behaviour of Bedford Park Rangers coaches in recent Under 13 fixture **NOTED WITH DISAPPOINTMENT; REPORTS FROM CLUB FORWARDED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION**
- **Wootton Rangers Youth (Under 14 Greens)** re:- notice of refusal to play Blunham Youth following on from abandonment of fixture in season 2022 / 23 **NOTED WITH DISAPPOINTMENT. THE GENERAL SECRETARY ADVISED THAT THE CLUB HAD BEEN NOTIFIED THAT THE MATTER WOULD BE DISCUSSED AT THE NEXT COMMITTEE MEETING TO DECIDE UPON NEXT STEPS AND ANY FURTHER ACTION**
- **Dunstable Town Youth (Under 15 Pumas)** re:- complaint regarding the performance of referee in recent fixture **NOTED WITH THANKS; DETAILS FORWARDED TO REFEREE APPOINTMENTS OFFICER FOR REVIEW AND CONSIDERATION**
- **Amphill Town (Under 13 Aces)** re:- complaint regarding the behaviour of Bedford Phoenix Assistant and decision made by match referee in recent fixture **NOTED; THE GENERAL SECRETARY ADVISED THAT HE REPLIED TO COMMENTS MADE AND BEDFORD PHOENIX WERE ADDED TO LIST OF CLUBS TO BE OBSERVED BY A CYFL COMMITTEE MEMBER**
- **Warden United (Under 12)** re:- praise for performance of referee Jasper Lampard in recent fixtures **NOTED WITH THANKS AND PLEASURE;**

FEEDBACK PROVIDED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION TO SHARE WITH THE REFEREE TO SUPPORT HIS DEVELOPMENT

- **Nigel Taylor (Referee)** re:- observations and praise for teams in recent Under 18, Division 1 fixture between Flitwick Eagles Whites and Leighton Town Youth **NOTED WITH PLEASURE; THE GENERAL SECRETARY ADVISED THAT HE HAD ENDORSED THE POSITIVE FEEDBACK AND FORWARDED TO THE CLUBS TO SHARE WITH THANKS**
- **Bedford Phoenix (Under 13)** re:- complaint regarding the behaviour of Luton Panthers coaches in recent fixture, along with complaint regarding access for emergency services to pitches at Lea Manor Recreation Ground **NOTED WITH CONCERN; THE MATTER WAS DISCUSSED AND IT WAS AGREED THAT BOTH LUTON PANTHERS AND LUTON BOROUGH COUNCIL SHOULD BE CONTACTED TO RAISE CONCERNS REGARDING THE ISSUES WITH ACCESSIBILITY TO THE SITE IN THE EVENT OF AN EMERGENCY. BEST WISHES WERE ALSO RECORDED FOR A SPEEDY RECOVERY FOR THE INJURED PLAYER**
- **Tianna Ranson (Referee)** re:- complaint regarding behaviour of Sundon Park Rangers (Under 11) parents and assistant in recent fixture V Houghton Athletic **NOTED WITH DISAPPOINTMENT. DETAILS FORWARDED TO SUNDON PARK RANGERS FOR REVIEW AND OBSERVATIONS**
- **Sundon Park Rangers** re:- response and action to plan regarding reports made from Tianna Ranson regarding behaviour in recent fixture V Houghton Athletic (Under 11, Morris Group) **NOTED WITH THANKS. CLUB RESPONDED TO ADVISE THAT THEIR CWO HAD BEEN IN CONTACT WITH THE MATCH REFEREE TO APOLOGISE AND OBTAIN FURTHER DETAILS OF THE COMPLAINT. THE CLUB ADVISED OF ACTION PLAN PUT IN PLACE TO ADDRESS ISSUES. CLUB THANKED FOR PROMPTNESS OF ACTION AND THE CYFL WOULD OBSERVE FUTURE MATCHES TO MONITOR ACTION PLAN AND PROGRESS WITH ADDRESSING ISSUES**
- **Bedford Rovers (Under 15)** re:- complaint regarding behaviour of Bedford Town FC (Youth Development) Blues management during recent fixture **NOTED WITH DISAPPOINTMENT; THE GENERAL SECRETARY ADVISED THAT THE MATCH REFEREE HAD SUBMITTED DISCIPLINE REPORTS TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION**
- **Seb Bayliss (Referee)** re:- details of incidents and action taken following Under 15, Division 2 fixture between Bedford Rovers and Bedford Town FC (Youth Development) Blues **NOTED WITH THANKS; THE REFEREE ADVISED THAT HE WAS OKAY FOLLOWING THE INCIDENTS THAT HAD OCCURRED AT THE FIXTURE AND THAT HE HAD SUBMITTED THE APPROPRIATE DISCIPLINE REPORTS TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION**

- Dunstable Town Youth (Under 12 Blues)**

re:- feedback from referee Declan Cullen regarding positive behaviours of team in recent fixture **NOTED WITH PLEASURE; SENTIMENTS WERE ECHOED AND THANKS RECORDED TO THE TEAM FOR THE POSITIVE IMPRESSION THAT THE HAD MADE ON THE REFEREE**
- Kyri Kyriacou (Referee)**

re:- complaint relating to non-payment of match fee from Kempston Rovers Colts Lions (Under 13) **NOTED WITH DISAPPOINTMENT. THE GENERAL SECRETARY ADVISED THAT HE HAD BEEN IN CONTACT WITH THE SECRETARY OF KEMPSTON ROVERS COLTS LIONS TO REGISTER THE DELAY AND THAT THE MATTER HAD BEEN RECTIFIED QUICKLY. THANKS WERE RECORDED TO THE CLUB FOR ACTIONING QUICKLY ONCE FLAGGED AND REMINDER SENT TO TEAM TO ENSURE REFEREES ARE PAID PROMPTLY AT THE END OF EACH FIXTURE**
- John Thomas (CYFL CWO)**

re:- observations relating to pitch and goalpost sizes at Abbey Lane, Ampthill (Ampthill Town, Under 13 Aces) **NOTED; OBSERVATIONS NOTED FROM VISIT TO FIXTURE AND DETAILS FORWARDED TO CLUB FOR REVIEW AND COMMENT**
- Ampthill Town**

re:- observations and clarification of goal post sizes at Abbey Lane, Ampthill **NOTED WITH THANKS; RESPONSE RECEIVED FROM CLUB SECRETARY WHO ADVISED THAT HE HAD BEEN TO SITE AND MEASURED PITCHES AND GOALPOST SIZES AND CONFIRMED THAT THESE FITTED WITHIN THE FA GUIDANCE PROVIDED**
- Geoff Andrews (Referee)**

re:- notification of relocation away from area **NOTED WITH SADNESS. THANKS WERE RECORDED TO MR. ANDREWS FOR HIS SERVICE TO THE LEAGUE OVER A NUMBER OF SEASONS AND BEST WISHES SENT FOR THE FUTURE FOR HIS RELOCATION**
- Leighton Town Youth (Under 11)**

re:- notice of request not to play Luton Turk Rangers following on from issues in fixture in season 2022 / 23 **NOTED; THE GENERAL SECRETARY ADVISED THAT FOLLOWING DISCUSSIONS WITH THE CLUB THE CYFL COMMITTEE ADVISED THAT ALTHOUGH UNAWARE OF THE ISSUES FROM LAST SEASON THAT OCCURRED IN A SISTER LEAGUE, THEY WOULD ENDEAVOUR TO ENSURE GAME IS COVERED WITH APPROPRIATE REFEREE AND COMMITTEE REPRESENTATION WAS IN PLACE FOR THE GAME.**

POST MEETING NOTE:- THE GAME WAS PLAYED WITH APPROPRIATE REFEREE AND COMMITTEE REPRESENTATION IN PLACE. NO REPORTS OF ANY ISSUES AT GAME. THANKS WERE RECORDED TO ALL CONCERNED IN ENSURING THAT ALL WENT WELL.

- Ampthill Town (Under 14) Santos**

re:- request for 'senior referee' in fixture V Houghton Athletic scheduled for 1st October **NOTED WITH THANKS; REQUEST FORWARDED TO REFEREE APPOINTMENTS OFFICER WHO ALLOCATED APPROPRIATE REFEREE TO THE FIXTURE**

- **Barton Rovers Youth (Under 15)** re:- complaint from club and stand-in official regarding behaviour of Luton Allstars players in recent Division 2 fixture **NOTED WITH DISAPPOINTMENT; REPORTS FROM BOTH CLUB AND REFEREE FORWARDED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND FURTHER ACTION**

POST MEETING NOTE:- FOLLOWING INVESTIGATION, THE BEDFORDSHIRE FOOTBALL ASSOCIATION WERE SATISFIED THAT THE MATCH HAD REACHED ITS FULL CONCLUSION AND THE RESULT OF THE GAME TO STAND. FURTHER ACTION REGARDING TO ANY DISCIPLINARY ACTION PENDING BY THE COUNTY FA

- **Tattenhoe Reds (Under 15)** re:- request from team to cancel fixture on 1st October due to players playing for Saturday teams in B&BFA County Cups on Sundays **NOTED; HAVING REVIEWED THE NATURE OF THE REQUEST AND DISCUSSED THE MATTER. THE COMMITTEE DECLINED THE ORIGINAL REQUEST FOR THE GAME TO BE CANCELLED ON THIS DAY. HOWEVER, FOLLOWING FURTHER DISCUSSION WITH THE CLUB, IT WAS AGREED THAT THEY WOULD BE ALLOWED TO UTILISE ONE OF THEIR ALLOCATION OF FREE WEEKS ON THIS DAY (AND ANY SUBSEQUENT WEEKS). THANKS WERE RECORDED TO TATTENHOE REDS FOR THE POSITIVE AND CONSTRUCTIVE APPROACH TO THE ISSUE**
- **Dunstable Town Youth (Under 15 Wolves) WITH** re:- uncorroborated report alleging Bedford Park Rangers fielded ineligible players in recent Under 15 fixture **NOTED DISAPPOINTMENT. THE GENERAL SECRETARY ADVISED THAT HE HAD CONTACTED THE CLUB AND ASKED FOR MORE DETAILS SO THAT THE COMPLAINT COULD BE REVIEWED FURTHER. HOWEVER, NO FURTHER DETAILS WERE FORTHCOMING SO THAT REPORT HAS BEEN CLOSED WITH NO FURTHER ACTION REQUIRED**
- **Leighton Park Rangers (Under 13)** re:- concerns over referee appointments for AFC Oakley Spartans and reports of incidents in recent fixture between AFC Oakley Spartans and AFC Dunstable Reds **NOTED; THE GENERAL SECRETARY ADVISED THAT HE HAD BEEN IN CONTACT WITH THE CLUB OVER THEIR OBSERVATIONS, WHICH WERE ADVISED HAD BEEN SUPPLIED BY WORD OF MOUTH BY OTHER CLUBS TO LEIGHTON PARK RANGERS. DISAPPOINTINGLY, THE OBSERVATIONS HAD NOT BEEN REPORTED TO THE LEAGUE PREVIOUSLY BY THE OTHER CLUBS WHO HAD RAISED THEM TO LEIGHTON PARK RANGERS. A CONSTRUCTIVE DISCUSSION HAD TAKEN PLACE BETWEEN LEIGHTON PARK RANGERS AND THE GENERAL SECRETARY WITH REGARDS TO PROCESS FOR REFEREE APPOINTMENTS AND FOR RAISING CONCERNS**
- **Brickhill Wanderers (Under 16)** re:- complaint regarding comments made by parent of Kempston Rovers Colts Pumas after fixture between the two teams **NOTED WITH DISAPPOINTMENT; THE GENERAL SECRETARY ADVISED THAT HE HAD FORWARDED THE OBSERVATIONS ONTO KEMPSTON ROVERS COLTS FOR REVIEW. UNFORTUNATELY**

OWING TO THE LACK IN RECEIPT OF THE COMMENTS AND ALSO THE LACK OF A REPORT FROM THE MATCH REFEREE (WHO DI NOT OBSERVE COMMENTS MADE), NO FURTHER ACTION COULD BE TAKEN

- **Kempston Rovers Colts (Under 16 Pumas)** re:- response to complaint made regarding comments by parent in fixture V Brickhill Wanderers **NOTED; KEMPSTON ROVERS COLST PUMAS RESPONDED TO EMAIL FROM GENERAL SECRETARY WITH THEIR OWN OBSERVATIONS AND COMPLAINTS ABOUT BRICKHILL WANDERERS. AGAIN, UNFORTUNATELY WITHOUT ANY IMPARTIAL REPORTS, IT WAS AGREED THAT NO FURTHER ACTION COULD BE TAKEN. HOWEVER, BOTH TEAMS WERE REMINDED OF THEIR RESPONSIBILITIES IN CONTROLLING SPECTATORS AT GAMES**
- **Flitwick Eagles (Under 15 Reds)** re:- complaint regarding behaviour of Dunstable United Reds parents towards assistant referee during recent fixture **NOTED WITH DISAPPOINTMENT. REPORTS FORWARDED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND ACTION**

POST MEETING NOTE:- FOLLOWING REVIEW, THE BEDFORDSHIRE FOOTBALL ASSOCIATION ADVISED THAT THE COMPLAINT DID NOT MAKE THE THRESHOLD FOR DISCIPLINARY / MIS-CONDUCT ACTION TO BE TAKEN

- **Dunstable Town Youth (Under 15 Pumas)** re:- complaint regarding behaviour of assistant referee (parent) of Barton Rovers Youth Blues and comment made towards player **NOTED WITH DISAPPOINTMENT. REPORTS FORWARDED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND ACTION**
- **Tim Patis (Referee)** re:- report and observations relating to incident in Under 15, Division 2 fixture between Dunstable Town Youth Pumas and Barton Rovers Youth Blues **NOTED WITH DISAPPOINTMENT. REPORTS FORWARDED TO THE BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW AND ACTION**
- **Wootton Rangers Youth (Under 14 Greens)** re:- confirmation of reversal of decision regarding fixture versus Blunham Youth and intention to play forthcoming games **NOTED WITH THANKS; CYFL COMMITTEE ENDORSED AND SUPPORTED THE DECISION AND AGREED THAT AN APPROPRIATE REFEREE WOULD BE APPOINTED AND COMMITTEE REPRESENTATION WOULD BE IN ATTENDANCE**
- **Blunham Youth (Under 14)** re:- request for Committee Representation at forthcoming fixture versus Wootton Rangers Youth Greens **NOTED; REQUEST FORWARDED TO REFEREE APPOINTMENTS OFFICER WHO ALLOCATED APPROPRIATE REFEREE TO THE FIXTURE AND JOHN THOMAS TO ARRANGE FOR COMMITTEE REPRESENTATION TO BE IN ATTENDANCE**
- **Nigel Taylor (Referee)** re:- observations relating to Under 18, Division 1 fixture between Barton Rovers Youth Whites and Bedford Town FC (Youth Development) Blacks **NOTED WITH THANKS; THE OBSERVATIONS OF THE MATCH REFEREE WERE**

INTERESTING AROUND PLAYERS KNOWING THE LAWS OF THE GAME AND THE CHANGES THAT HAD BEEN IMPLEMENTED THIS SEASON

- **Wootton Rangers Youth** re:- notification of potential issues with pitches at Harris Way due to raw sewerage leak **NOTED WITH THANKS; THANKS RECORDED TO CLUB FOR PROMPT NOTIFICATION AND REGULAR UPDATES AND ALSO TO TEAMS (AND OPPOSITION) FOR ARRANGING TO REVERSE FIXTURES WHERE EVER POSSIBLE TO AVOID POSTPONEMENTS**

POST MEETING NOTE – WOOTTON RANGERS YOUTH CONFIRMED THAT THE ISSUE WAS RESOLVED WITHIN 2 WEEKS AND FIXTURES WERE RESCHEDULED AS NORMAL

- **Dunstable Town Youth** re:- reports from stand in referee relating to behaviour of Houghton Athletic players, management and spectators during Under 14, Division 2 fixture versus Dunstable Town Youth Blues **NOTED WITH DISAPPOINTMENT; DETAILS OF COMPLAINT FORWARDED ONTO BEDFORDSHIRE FOOTBALL ASSOCIATION FOR REVIEW**

REPORTS

1. Chairman (Peter Brown)

a. Committee Structure Update

The Chairman explained that since the last Committee Meeting, two members had advised that they were resigning from their positions – Messers Chris Jackson and Bob Leonard (AM Referee Appointments Officer and Committee Member respectively). Thanks were recorded to both for their efforts in their role, particularly Mr Leonard who had been with the League for several years, supporting referees and being particularly supportive on Cup Final Days.

The Chairman advised that owing to the resignation of Mr Jackson at short notice, only 5 days before the start of the season, the League had been left in a very difficult position regarding Referee Appointments for the AM Section. However, Mr Brian Cooper had stepped forward and accepted the challenge of not only the PM Referee Appointments role that he had continued with, but also the AM Referee Appointments and resolving the issues that had arisen from the newly implemented RefSec system that was being used in Bedfordshire this season. The Committee placed on record their sincere thanks to Mr Cooper for his efforts and the General Secretary advised that Mr Cooper had advised that he was happy to continue completing ALL referee appointments for the remainder of the season. This offer was gratefully accepted.

As part of this conversation, Mrs Vase (Player Registration Secretary) advised that she would be standing down from her position as Club Secretary of AFC Oakley at the end of the season but was looking to continue in her role with the CYFL. The Committee recognised this good news for the League and placed on record their ongoing thanks for the work that Mrs Vase completes on behalf of the League.

The conversation also included discussions around succession planning for Committee Members and particularly some of the key Officer roles and it was agreed that it would be good practice and part of the League's England Accreditation that a plan was put in place. The Chairman agreed that he would begin discussions around how this would look moving forwards.

The Chairman also raised concerns about the number of discipline issues that had already been reported, both to the League and the various County FA's. It was agreed that the Chairman should write an open letter to all clubs to remind them of their responsibilities in the area of on field and off field discipline and also to ask

people to remember who the adults are and that the game is for children to enjoy and learn, both in terms of skills but behaviours as well.

2. General Secretary (Jonathan Brown)

a. Constitutions

i. Applications

The General Secretary advised that after the Full Council Meeting at the start of September, but before the season began, an application had been received from Baldock Town Youth, who wished to re-enter the League with an Under 14 team. This application had been accepted and the team included in the constitution in Division 1 and had now commenced their fixtures.

ii. Withdrawals

The General Secretary advised that the following clubs had either withdrawn from the League or had been removed from the League as they had not been able to register sufficient players to commence the season.

- **MK Warriors** – Club (x 2 Teams = Under 15 & Under 16, Divisions 1) – No payment had been received from the club for affiliations. **CLUB DEPOSIT WITH HELD**
- **Smart** – Club (x 2 Teams) – Payment had been received from the Club; monies withheld; **NO FINE ISSUED**
- **Shefford Saints Reds** – (x 1 Team = Under 18, Division 1) Payment had been received from the Club; monies withheld; **NO FINE ISSUED**
- **Tekkers MK** – Club (x 1 Team = Under 13, Division 1) Payment had been received from the Club; monies withheld; **NO FINE ISSUED**

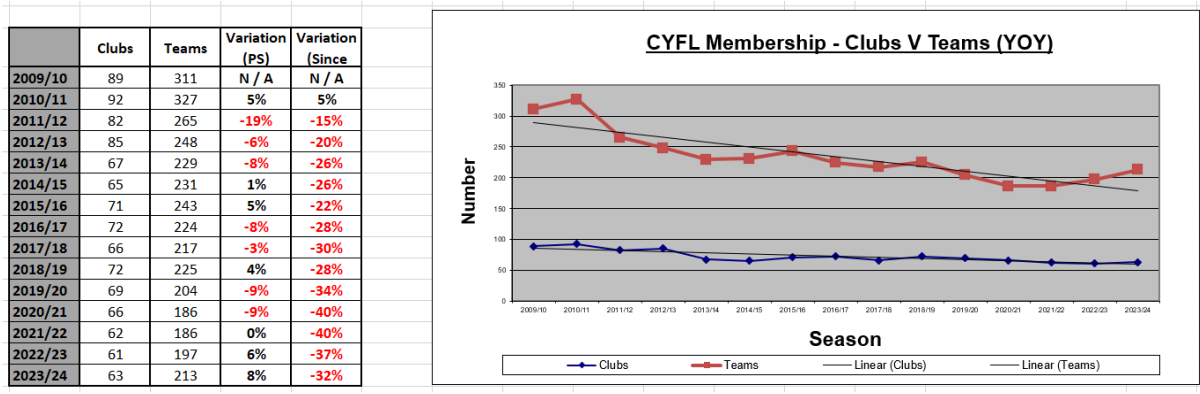
As none of these teams had commenced the season, no games had been played. Teams removed from the constitution with no other action required.

iii. Current Position

The General Secretary advised that at the point of the meeting, League membership stood at:-

- 63 Clubs (up from 61 last season)
- 213 teams (up from 197 last season)

Summary						
Age Group	Teams	% Split	Divisions			
Under 18	9	4%	1	PM	27%	
Under 17	0	0%	0			
Under 16	23	11%	3			
Under 15	26	12%	3			
Under 14	38	18%	4	AM	73%	
Under 13	36	17%	4			
Under 12	41	19%	4			
Under 11	40	19%	4			
	213	100%	23			



b. Divisional Move Requests

- i. AFC Dunstable Reds (Under 11) – requested to move up to Under 12, Division 2
- ii. Dunstable Town Youth Blues (Under 12) – requested to move up from Under 12
- iii. Dunstable Town Whites (Under 14) – requested to move down to Under 14, Division 4 from Division 3
- iv. Wootton Rangers Youth Blues (Under 15) – requested to move down to Under 15, Division 3 from Division 2

Having reviewed all these requests, the Committee approved all moves. The Fixture Secretary was asked to adjust the constitution accordingly, with the records for all teams being expunged as they had played less than 50% of the league fixtures.

c. England Accreditation

Mrs Vase advised that she was working on the accreditation process and would be reaching out to those clubs who did not have the Accreditation in place to help them to pursue an application. A further update would be given at the next Committee Meeting.

d. RESPECT Barriers Update

- i. The General Secretary advised that so far this season there had been just one report of RESPECT barriers not being in use – Luton Panthers (Under 12). The General Secretary had written to the club who had advised of the reasons for them not being in use. Although understanding was shown as to the reason and it was noted that cones were used instead to mark out RESPECT line, the Committee ruled that a fine of £10 be issued to Luton Panthers for a breach of Rule 20(M). It was noted that the fine would be increased in accordance with League Rules for any future breach.

**FINE ISSUED – LUTON PANTHERS (UNDER 12) NO RESPECT BARRIER IN PLACE
 RULE 20(M) REFERENCE NRB001 FINE £10**

e. RESPECT Mark Audit

The Committee reviewed the first 3 weeks’ worth of RESPECT Marks that had been submitted by clubs regarding the behaviour and sporting aspects shown in their games. Any scores of 5 and below were highlighted in the below table, with those clubs receiving 2 or more scores of 5 or below highlighted in yellow.

The Committee agreed on the following actions:-

- The teams highlighted below would be added to the list of teams to be observed by the Committee in the coming weeks (some teams had already been observed).

- A full summary of all teams would be issued to clubs in November, covering the first 2 months of the season, which would give a broader view on issues.
- Guidance relating to how teams should be marking their opponents would be circulated to all clubs, to provide some clarity over how the scores should be calculated.
- It was interesting to note the number of low scores given by both teams in games and also low scores were given between teams were there had been previous issues in games.
- Clubs were asked to review the list below and if their team appeared, so consider what elements of the team's behaviour could be altered

Here is a list of teams who received a mark of 5 or below for 10 th September			Here is a list of teams who received a mark of 5 or below for 17 th September			Here is a list of teams who received a mark of 5 or below for 24 th September		
Team	Age Group	Score	Team	Age Group	Score	Team	Age Group	Score
Dunstable Town Youth Spitfires	Under 11	1	Sundon Athletic Youth	Under 11	1	Leighton Town Youth Whites	Under 11	1
Shefford Saints Whites	Under 11	1	Shortstown Rangers Sharks	Under 11	1	Luton Turk Rangers	Under 11	1
Dunstable Town Youth Blues	Under 12	0	Kempston Rovers Colts Lions	Under 12	4	Shefford Saints Whites	Under 11	5
Stoke Hammond Youth Titans	Under 12	4	Dunstable Town Panthers	Under 13	5	Aspley Guise Cobras	Under 12	1
Sundon Park Rangers Reds	Under 12	5	Luton Allstars Vipers	Under 13	0	M&DH Clapham Sports	Under 12	0
Warden United	Under 12	1	Luton Panthers	Under 13	2	Sundon Park Rangers	Under 12	0
AFC Oakley Spartans	Under 13	2	Luton Allstars Hawks	Under 15	4	Dunstable Town Youth Cobras	Under 13	5
AFC Dunstable Reds	Under 13	0	Bedford Town FC (Youth Development) Blues	Under 15	3	Kempston Rovers Colts Tigers	Under 13	5
Bedford Park Rangers Thunder	Under 13	5	Stotfold Junior White	Under 15	1	Leighton United Blues	Under 13	3
Bedford Phoenix	Under 13	5				AFC Dunstable Reds	Under 13	4
Flitwick Eagles Stripes	Under 13	5				Dunstable Town Youth Blues	Under 14	2
Amptill Town Santos	Under 14	5				Leighton United Reds	Under 14	5
Dunstable Town Youth Cobras	Under 14	4				Biggleswade Town Youth Herons	Under 15	1
Luton Allstars Galacticos	Under 14	4				Dunstable United Reds	Under 15	2
Potton United Youth Royals	Under 14	1				Flitwick Eagles Reds	Under 15	2
Wootton Rangers Youth Purples	Under 15	1				City Colts	Under 16	1
						Wootton Rangers Youth	Under 16	1

f. Play Safe Weekend (30th September / 1st October)

The Committee discussed the recent Play Safe Weekend that had been promoted by The FA and the consensus was that the impact of the event was fairly low key. The Committee members who had been out watching games on that weekend did not feel that there was much difference between the behaviour of players / spectators and managers for other weekends.

Although there had been a lot of early promotion of the event by The FA, the Committee felt that the issuing of pin badges and captain's armbands were fairly low level in terms of their impact.

Social media posts had been visible from some clubs, which was welcomed and some posted articles and features after games, but the initiative did not seem to have been as successful as other initiatives that had been held.

A further Silent Support style event is scheduled for later in the season and it was agreed that the CYFL would promote and fully support this event as well, as and when further details are announced.

3. Fixture Secretary (Tony Gee)

a. Fixture Updates

Mr Gee had submitted a report to say that the initial phase of fixtures had been completed and published. He would be adjusting the fixtures pending agreement of divisional movement of teams (see earlier point in Minutes) and would also be moving teams in the various Under 11 development groups towards the end of October. No issues reported so far.

Clubs were reminded of the guidance around Free Week Requests (as circulated in Updates from the General Secretary).

b. County Cups

Mr Gee advised that he had now received the County Cup draws from the Bedfordshire Football Association and would be adjusting fixtures affected by these games.

Clubs from outside of Bedfordshire were reminded of the need to advise Mr Gee as soon as possible of the progress of their teams in the County Cup, as well as scheduled next round date.

The Committee discussed the impact that the Berks & Bucks FA were having on CYFL fixtures by allowing Saturday teams to play their fixtures on Sundays. Following these discussions, it was agreed that no allowance would be made for postponing games of CYFL Sunday teams to allow the Saturday teams to enter and play in County Cups. Teams would be allowed to use their Free Sunday allowance to postpone games, but other than that, CYFL games would be expected to be fulfilled. This only applies to Saturday teams playing on a Sunday – County Cup competitions played on a Sunday, involving CYFL Sunday teams would take priority over CYFL fixtures.

c. Toilet / Changing Facilities

Mr Gee raised concerns over the availability of toilet and changing facilities at games, especially for females participating in CYFL games, which has been highlighted now that an all-female team had entered.

The Committee agreed that this was a problem and although the team in question were aware of the challenges around this situation and were able to cater for this at home fixtures, the General Secretary was asked to raise the point to the Bedfordshire Football Association for further discussion and support.

4. Players Registrations Secretary (Emma Vase)

The Player Registration Secretary provided the below summary to illustrate the position at the time of the meeting.

3299	registered players on WGS
138	Players registered since the season started – 10/09/23
211	Teams with Sufficient Number of Players Registered
0	Transfers Processed
1	Transfers Pending

The General Secretary advised that he would be writing to all clubs to remind / advise them of the process around player transfers and clubs were asked to read the guidance and ensure that the process was followed correctly to speed up matters and avoid unnecessary delays.

5. Referee Appointments Update (Brian Cooper)

a. RefSec

In a report submitted prior to the meeting, Mr Cooper advised that he was continuing to use RefSec to support the referee appointments this season. As with the introduction of any new system and process, both he and his pool of match referees had been through a learning curve and were making progress and improvements week on week. Work arounds have been found and suggestions submitted to the developers to try and incorporate these into their ways of working.

b. Appointments Officer Position

Prior to the meeting, Mr Cooper advised that he was happy to continue in the dual role of AM and PM Referee Secretary for the remainder of the season, with the possibility of training an understudy for the role once the teething problems with RefSec had been resolved. The Committee placed on record their thanks to Mr Cooper for his continued hard work and commitment to the role.

c. **Referee Coverage Update**

The chart below highlights the referee appointments that were made during the opening month of the season. Please note that these figures include any officials who are appointed but may withdraw on the day of the game.

Age Group	Div	10.09.23			17.09.23			24.09.23			TOTALS		
		No Games	Refs	%	No Games	Refs	%	No Games	Refs	%	No Games	Refs	%
18	1	5	5	100%	4	3	75%	4	4	100%	13	12	92%
16	1	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	2	6	6	100%	7	7	100%	5	5	100%	18	18	100%
15	1	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	2	4	4	100%	4	4	100%	3	3	100%	11	11	100%
	3	4	4	100%	4	4	100%	4	4	100%	12	12	100%
14	1	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	2	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	3	6	5	83%	6	6	100%	6	6	100%	18	17	94%
	4	4	4	100%	4	4	100%	4	3	75%	12	11	92%
13	1	3	3	100%	3	3	100%	3	3	100%	9	9	100%
	2	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	3	4	4	100%	4	4	100%	4	4	100%	12	12	100%
	4	4	4	100%	4	4	100%	4	3	75%	12	11	92%
12	1	4	4	100%	4	4	100%	4	3	75%	12	11	92%
	2	4	4	100%	3	3	100%	4	2	50%	11	9	82%
	3	5	5	100%	5	5	100%	5	5	100%	15	15	100%
	4	6	5	83%	6	6	100%	6	6	100%	18	17	94%
11	C	4	4	100%	4	4	100%	4	3	75%	12	11	92%
	C	5	5	100%	5	5	100%	5	5	100%	15	15	100%
	C	3	3	100%	3	3	100%	4	3	75%	10	9	90%
	B	6	6	100%	5	5	100%	6	6	100%	17	17	100%
Totals		97	95	98%	95	94	99%	95	88	93%	287	277	97%

Age Group	Div	ANALYSIS			Games	Refs	%	
		Current	Refs	%				
18	1	13	12	92%	PM	78	77	99%
16	1	12	12	100%	AM	209	200	96%
	2	18	18	100%	Total	287	277	97%
15	1	12	12	100%	By Month (PM)			
	2	11	11	100%	Month	Games	Refs	%
	3	12	12	100%	Sep	78	77	99%
14	1	12	12	100%	Total	78	77	99%
	2	12	12	100%	By Month (AM)			
	3	18	17	94%	Month	Games	Refs	%
	4	12	11	92%	Sep	209	200	96%
13	1	9	9	100%	Total	209	200	96%
	2	12	12	100%				
	3	12	12	100%				
	4	12	11	92%				
12	1	12	11	92%				
	2	11	9	82%				
	3	15	15	100%				
	4	18	17	94%				
11	L	12	11	92%				
	P	15	15	100%				
	M	10	9	90%				
	B	17	17	100%				
Totals		287	277	97%				

6. Treasurer (Jane Brown / Nicholas Brown)

The Treasurer and Assistant Treasurer reported that at the point of the meeting, all fines were up to date, including fines issued for non-attendance at the Full Council Meeting at the start of September.

The Assistant Treasurer proposed that a Fines Process document be issued to all clubs to advise of the process and timelines associated with the payment of fines (and pitch fees to the League). The Committee agreed that this was a good suggestion and asked that the document be finalised and circulated.

7. Social Media (Tony Gee & Nikki Browning)

a) Website

No report available

b) Facebook

No report available

8. Child Welfare Officer (John Thomas)

Mr Thomas advised that so far this season (3 weeks as of the time of the meeting), 30 games have been observed by Committee members, with 5 of the 14 new clubs included in these numbers.

Encouragingly, the presence of League Representatives seems to result on behaviours being good at games, although it is disappointing that it may need someone attending for this to be the case. On the odd occasion there have been incidents at these games, they have been quickly discussed and addressed in the moment.

Mr Thomas did raise a concern over the number of requests that were being received from teams for Committee representation to be at games, as this indicated that teams were not able to resolve issues of behaviour either internally or between themselves ahead of games.

All reports of misconduct and associated ill discipline have been forwarded to the relevant County Associations for review and action.

Mr. Thomas thanked those Committee members who were attending games and representing the CYFL.

9. Sponsorship (Peter Brown / Ricardo Quieroz)

No report available.

The Chairman did advise that he had written to M&S Water Services Ltd. to update them on the progress of the League this season and was awaiting an update regarding some points identified regarding future sponsorship opportunities for Cup Competitions.

10. Sub-committees

a. Sub-committee – Discipline

i. Non-fulfilled Fixtures

The General Secretary confirmed that the following fixtures had not been fulfilled during the month of September. In accordance with league rules, the team highlighted in **yellow** had been charged with the non-fulfilment of the fixture. Details of the committee decision relating to these fixtures can be found within the accompanying Club Discipline Summary spreadsheet (see September tab highlighted in **red**).

10th September 2023

Under 18, Division 1	SHEFFORD SAINTS REDS (W/DRAWN) V	Stotfold Junior Blacks
Under 16, Division 2	Biggleswade Town Youth Herons (WEATHER CONDITIONS) V	Wootton Rangers Youth

Under 14, Division 1	Bedford Town FC (Youth Development) Whites (PITCH SAFETY)	V	Flitwick Eagles Golds
Under 13, Division 1	TEKKERS MK (WITHDRAWN)	V	Sacred Heart Youth United
Under 13, Division 3	SMART BEES (WITHDRAWN)	V	Leighton United Blues
Under 12, Division 4	Sporting Kids (PITCH ISSUES)	V	Stopsley United Youth Hatters
17th September 2023			
Under 11, Bell	M&DH Clapham Sports	V	LUTON TURK RANGERS
Under 16, Division 2	Wootton Rangers Youth	V	STOPSLEY UNITED YOUTH TITANS
24th September 2023			
Under 15, Division 2	Bedford Rovers	V	WOOTTON RANGERS YOUTH BLUES
Under 14, Division 2	Luton Stallions (PITCH ISSUES)	V	Kempston Rovers Colts Jaguars

- ii. **Void Fixtures**
Nothing to report.
- iii. **Abandoned Fixtures (DECISIONS MADE)**
Nothing to report.
- iv. **Abandoned Fixtures (DECISIONS PENDING)**
Nothing to report.
- v. **Ineligible Players**
Nothing to report.

REMINDER:- ALL CLUBS WHO HAVE BEEN FINED CAN FIND DETAILS OF THE OFFENCE AND ANY ASSOCIATED FINE WITHIN THE ATTACHED CLUB DISCIPLINE SPREADSHEET. CLUBS ARE REMINDED THAT ALL FINES NEED TO BE PAID WITHIN 14 DAYS OF THE RECEIPT OF THESE MINUTES AND PAYMENT CAN BE MADE EITHER BY CHEQUE MADE PAYABLE TO CHILTERN YOUTH FOOTBALL LEAGUE AND SENT DIRECTLY TO THE TREASURER MRS J BROWN AT 4 SOLLARS WAY, HOUGHTON CONQUEST, BEDFORDSHIRE MK45 3GA OR VIA BACS PAYMENT AS FOLLOWS:-

SORT CODE:- 20-05-74
ACCOUNT NUMBER:- 90206121
ACCOUNT NAME:- CHILTERN YOUTH FOOTBALL LEAGUE

b. Sub-committee – Trophies

The Chairman advised that he was investigating options regarding be-spoke medals for the divisional winners and runners up for the 2023 / 24 season as supply of those had run out. There are still sufficient medals for the Cup Finals.

The Committee reviewed the proposals and samples presented and agreed that the Chairman should continue to pursue various options moving forwards.

c. Sub-committee - Cup Finals

The Committee discussed various options regarding the scheduling of Cup Finals for the end season (21 to be hosted which is the highest number that the League have ever endeavoured to host). The General Secretary advised that he was reviewing options and hoped to be able to present back at the next meeting.

Any Other Business

Nothing further discussed.

Meeting Closed: 21.15

Dates for the 2023 / 2024 Diary:

2023

Monday 6 th November	Committee Meeting	Virtual
Monday 4 th December	Committee Meeting	Meeting Room, Beds FA

2024

Monday 8 th January	Committee Meeting	Virtual
Monday 29 th January	Full Council Meeting	Flitwick Football Centre
Monday 5 th February	Committee Meeting	Meeting Room, Beds FA
Monday 4 th March	Committee Meeting	Virtual
Monday 8 th April	Committee Meeting	Meeting Room, Beds FA
Monday 10 th June	AGM	County Lounge